

Leigh on Sea Essex SS9 5UT

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Sunrise and Sundown Extended Schools

Prices per child are as follows: £5:00 until 4:30pm £7:00 until 5:30pm

Sunrise and Sundown Extended Schools

If you would like your child to attend Sunrise and/or Sundown Club, bookings must be made and paid for a month in advance. All bookings must be made via the school office. Payments should be placed in a labelled envelope with the correct amount of money; both cash and cheques are accepted. Staff at the clubs will no **longer** be able to take any payments or bookings.

To ensure we have the correct adult/child ratio, there is no longer the facility to book on the day.

Any non-attendance of booked sessions will be charged in full, as staffing provision will have been made and these costs will need to be covered. Sessions cannot be rolled over.

Please be aware that it is your responsibility to ensure the school and the extended school clubs are notified of any changes to medical, dietary or allergy needs. The clubs can be informed via the booking form or directly to the staff at the club.

Please ensure you collect your child by 5:30pm otherwise late fees will be charged.

We look forward to seeing your children at the clubs. For any additional information or enquiries please contact Mrs Woodgate.

Mrs Bellfield **Extended School Manager**